

**Minutes for the
CLINTON COUNTY REGIONAL PLANNING COMMISSION
OR THE EXECUTIVE COMMITTEE**

January 15, 2013
Southern Ohio Educational Service Center
3321 Airborne Road, Wilmington, Ohio

ROLL CALL

Chairman Mr. Donald Spurling called the meeting to order at approximately 7:30 p.m. local time, after a special presentation regarding third party solar for institutions with the following Planning Commissioners present.

Mr. Donald Spurling	Mr. Robert Thobaben	Mr. David Michael
Mr. James Myers	Mr. Rick Walker	Mr. John Carman
Mr. Mark Stokes	Mr. Tony Butcher	Mr. Damian Snyder

The Commission attained a quorum.

MINUTES FROM THE PREVIOUS MEETING

Approval of the minutes of past meetings were presented and approved by motion from Treasurer Mr. James Myers, seconded by Mr. David Michael and a voice vote: all yea.

FINANCIAL REPORT

The financial statements from the Office of the Clinton County Auditor were presented, along with bills for membership in the American Planning Association \$475, payment of the final 2012 phone invoice from the City of Wilmington, and contract service for Energize Clinton County for 2013 \$20,000; approved later in the meeting by motion from Mr. John Carman, seconded by Vice Chair Mr. Mark Stokes and a roll call vote: all yea.

CHAIR'S REPORT

EXECUTIVE DIRECTOR'S REPORT

OLD BUSINESS

Clinton County Trails and Greenway Plan 2012 Draft Recommendations, presented by Executive Director Mr. Christian Schock, no action taken.

NEW BUSINESS

With no further business to conduct, the Commission concluded by motion from Vice Chair Mr. Mark Stokes and a voice vote: all yea at approx. 8:30pm.

Respectfully submitted and approved this _____ day of _____ 2013.

Donald Spurling, Chairman

Robert Thobaben, Secretary

Christian Schock, AICP Executive Director

**Minutes for the
CLINTON COUNTY REGIONAL PLANNING COMMISSION
OR THE EXECUTIVE COMMITTEE**

February 19, 2013

Community Room, Wilmington Municipal Building- 69 N. South Street, Wilmington, Ohio

ROLL CALL

Vice Chairman Mr. Mark Stokes called the meeting to order at approximately 7:00 p.m. local time with the following Planning Commissioners present.

Mr. Paul Hunter

Mr. Robert Thobaben

Mr. David Michael

Mr. James Myers

Mr. Rick Walker

Mr. John Carman

Mr. Mark McKay

Mr. Rob Jaehnig (late)

Mr. Jack Grehan

Mr. Mark Stokes

The Commission attained a quorum.

MINUTES FROM THE PREVIOUS MEETING

Minutes of the past meeting were presented and approved by motion from Treasurer Mr. James Myers, seconded by Mr. Rick Walker and a voice vote: all yea.

FINANCIAL REPORT

No Action Taken.

CHAIR'S REPORT

EXECUTIVE DIRECTOR'S REPORT

OLD BUSINESS

Clinton County Trails and Greenway Plan 2012 Final, presented by Executive Director Mr. Christian Schock, approved by motion from Secretary Mr. Robert Thobaben, seconded by Mr. Rick Walker and a voice vote: all yea.

NEW BUSINESS

AT&T Fiber Optic Line Upgrade, proposed easements across 80 parcels in Adams, Chester, Liberty and Union Twps. Major Subdivision Application 2013-06 presented by Bill Harkness, Danella Engineering, Agent. A general discussion followed, approved with conditions, by motion from Mr. Mark McKay, seconded by Mr. Paul Hunter and a voice vote: all yea.

With no further business to conduct, the Commission concluded by motion from Mr. Paul Hunter and a voice vote: all yea at approx. 8:00pm.

Respectfully submitted and approved this _____ day of _____ 2013.

Donald Spurling, Chairman

Robert Thobaben, Secretary

Christian Schock, AICP Executive Director

**Minutes for the
CLINTON COUNTY REGIONAL PLANNING COMMISSION
OR THE EXECUTIVE COMMITTEE**

March 19, 2013

Community Room, Wilmington Municipal Building- 69 N. South Street, Wilmington, Ohio

ROLL CALL

Chairman Mr. Donald Spurling called the meeting to order at approximately 7:00 p.m. local time with the following Planning Commissioners present.

Mr. Paul Hunter	Mr. Robert Thobaben	Mr. David Michael
Mr. James Myers	Mr. Rick Walker	Mr. John Carman
Mr. Mark McKay	Mr. Rob Jaehnig	Mr. Jack Grehan
Mr. Van Pratt	Mr. Jon Branstrator	Mr. Tony Butcher
Mr. Kerry Steed	Mr. Donald Spurling	

The Commission attained a quorum.

MINUTES FROM THE PREVIOUS MEETING

Minutes of the past meeting were presented and approved by motion from Mr. David Michael, seconded by Secretary Mr. Robert Thobaben and a voice vote: all yea.

FINANCIAL REPORT

A partial financial report from the Clinton County Auditor was presented and approved by motion from Treasurer Mr. James Myers, seconded by Mr. Mark McKay and a voice vote: all yea.

CHAIR'S REPORT

EXECUTIVE DIRECTOR'S REPORT

OLD BUSINESS

NEW BUSINESS

With no further business to conduct, the Commission concluded by motion from Secretary Mr. Robert Thobaben and a voice vote: all yea at approx. 8:00pm.

Respectfully submitted and approved this _____ day of _____ 2013.

Donald Spurling, Chairman

Robert Thobaben, Secretary

Christian Schock, AICP Executive Director

**Minutes for the
CLINTON COUNTY REGIONAL PLANNING COMMISSION
OR THE EXECUTIVE COMMITTEE**

May 21, 2013

Community Room, Wilmington Municipal Building- 69 N. South Street, Wilmington, Ohio

ROLL CALL

Chairman Mr. Donald Spurling called the meeting to order at approximately 7:00 p.m. local time with the following Planning Commissioners present.

Mr. Paul Hunter	Mr. Robert Thobaben	Mr. David Michael
Mr. James Myers	Mr. Rick Walker	Mr. John Carman
Mr. Mark McKay	Mr. Rob Jaehnig	Mr. Jack Grehan
Mr. Mark Stokes	Mr. Jon Branstrator	Mr. Van Pratt
Mr. Donald Spurling		

The Commission attained a quorum.

MINUTES FROM THE PREVIOUS MEETING

Minutes of the past meeting were presented and approved by motion from Treasurer Mr. James Myers, seconded by Mr. Jack Grehan and a voice vote: all yea.

FINANCIAL REPORT

No Action Taken.

CHAIR'S REPORT

EXECUTIVE DIRECTOR'S REPORT

OLD BUSINESS

NEW BUSINESS

Site Plan Review for Kirkwood Campground new Bathhouse Facility on OH 73 in Chester Twp. Application 2013-14 presented by Mr. Timothy Swicegood, Executive Director of Kirkwood. A general discussion on the site, the proposed facility, the previous facility, the existing commercial septic system, and property taxes followed, approved by motion from Secretary Mr. Robert Thobaben, seconded by Mr. Rick Walker and a roll call vote: all yea.

Zoning Change Recommendation for Frederick Simpson Property on Curry Road in Liberty Twp. presented by Mr. Brett Rudduck, attorney for the applicant. A general discussion followed regarding a 'to be surveyed' 2 acre parcel to be rezoned from A-3 to C-2. Zoning Change Recommendation approved by motion from Treasurer Mr. James Myers, seconded by Mr. Paul Hunter and a roll call vote: all yea.

Draft CCRPC Bylaws, presented by Executive Director Mr. Christian Schock, a general discussion followed, tabled by motion from Mr. Jack Grehan, seconded by Mr. John Carman and a voice vote: all yea.

With no further business to conduct, the Commission concluded by motion from Secretary Mr. Robert Thobaben and a voice vote: all yea at approx. 8:00pm.

Respectfully submitted and approved this _____ day of _____ 2013.

Donald Spurling, Chairman

Robert Thobaben, Secretary

Christian Schock, AICP Executive Director

**Minutes for the
CLINTON COUNTY REGIONAL PLANNING COMMISSION
OR THE EXECUTIVE COMMITTEE**

July 16, 2013

Community Room, Blanchester Municipal Building- 318 E. Main Street, Blanchester, Ohio

ROLL CALL

Chairman Mr. Donald Spurling called the meeting to order at approximately 7:00 p.m. local time, following an informal informational meeting on natural gas aggregation, with the following Planning Commissioners present.

Mr. Paul Hunter	Mr. Robert Thobaben	Mr. David Michael
Mr. James Myers	Mr. Rick Walker	Mr. John Carman
Mr. Donald Spurling	Mr. Jon Branstrator	Mr. Van Pratt
Mr. Kerry Steed		

The Commission attained a quorum.

MINUTES FROM THE PREVIOUS MEETING

Minutes of the past meeting were presented and approved by motion from Mr. Paul Hunter, seconded by Mr. Rick Walker and a voice vote: all yea.

FINANCIAL REPORT

No Action Taken.

CHAIR'S REPORT

EXECUTIVE DIRECTOR'S REPORT

OLD BUSINESS

NEW BUSINESS

Site Plan Review for Majestic Springs Golf Course expansion of existing clubhouse facility on Todd's Fork Road in Adams Twp. Application 2013-21 presented by Mr. Kevin O'Sullivan, owner. A general discussion on the site, measurements, timeline for expansion and longevity of the structure, and the long term plans of the facility followed, approved as presented by motion from Mr. Paul Hunter, seconded by Mr. Rick Walker and a roll call vote: 9 yea, 0 ney, 1 abstention.

Draft new CCRPC Bylaws, presented by Executive Director Mr. Christian Schock, a general discussion followed, approved with the exception of the Section 3.02 which will remain the same as the previous version by motion from Mr. Van Pratt, seconded by Secretary Mr. Robert Thobaben and a voice vote: all yea.

With no further business to conduct, the Commission concluded by motion from Mr. Rick Walker and a voice vote: all yea at approx. 8:05pm.

Respectfully submitted and approved this _____ day of _____ 2013.

Donald Spurling, Chairman

Robert Thobaben, Secretary

Christian Schock, AICP Executive Director

**Minutes for the
CLINTON COUNTY REGIONAL PLANNING COMMISSION
OR THE EXECUTIVE COMMITTEE**

August 20, 2013

Community Room, Wilmington Municipal Building- 69 N. South Street, Wilmington, Ohio

ROLL CALL

Chairman Mr. Donald Spurling called the meeting to order at approximately 7:00 p.m. local time, following an informal informational meeting on natural gas aggregation, with the following Planning Commissioners present.

Mr. Paul Hunter	Mr. Robert Thobaben	Mr. David Michael
Mr. Mark McKay	Mr. Rick Walker	Mr. John Carman
Mr. Donald Spurling	Mr. Rob Jaehnig	Mr. Jack Grehan
Mr. Kerry Steed		

The Commission attained a quorum.

MINUTES FROM THE PREVIOUS MEETING

Minutes of the past meeting were presented and approved by motion from Mr. Rick Walker, seconded by Mr. David Michael and a voice vote: all yea.

FINANCIAL REPORT

No Action Taken.

CHAIR'S REPORT

EXECUTIVE DIRECTOR'S REPORT

OLD BUSINESS

NEW BUSINESS

Site Plan Review for TruPointe new propane tank facility on Lowe's Drive in Union Twp. Application 2013-24 presented by Mr. Steve Haines, manager/owner. A general discussion on the site, measurements from property lines, tank safety, ingress/egress, and long term plans for the facility followed, approved with the notation that signage noting 'TruPointe Only, No Thru Traffic' be posted clearly at both driveway locations at Lowe's Drive and Rombach Ave. by motion from Mr. Paul Hunter, seconded by Mr. Rob Jaehnig and a roll call vote: 8 yea, 0 ney, 1 abstention.

Site Plan Review for Richland Methodist Church at Melvin on Melvin Road in Richland Twp. Application 2013-25 presented by Mr. Art Roberts, building committee chair. A general discussion on the site, measurements to adjacent property lines, history of the property, and parking followed, approved with the notation that all parking must be located out of the right-of-way of Melvin Road and with the recommendation that the applicant seek a formal easement for the use of their current parking area from the adjacent property owner by motion from Mr. Mark McKay, seconded by Mr. Rick Walker and a roll call vote: 9 yea, 0 ney, 0 abstention.

Site Plan Review for Tegtmeyers Trailers for a new storage facility on US 68 North in Liberty Twp. Application 2013-26, not presented. A general discussion on the site, measurements, fencing, ODOT requirements for driveways, timeline for expansion, and the long term plans of the facility followed, tabled by motion from Mr. Robert Thobaben, seconded by Mr. Rob Jaehnig and a roll call vote: 9 yea, 0 ney, 0 abstention.

Draft CCRPC 2014 Work Plan, presented by Executive Director Mr. Christian Schock, a general discussion followed, approved by motion from Mr. Mark McKay, seconded by Mr. Rob Jaehnig and a voice vote: all yea.

Draft CCRPC 2014 Budget, presented by Executive Director Mr. Christian Schock, a general discussion followed, approved by motion from Mr. Paul Hunter, seconded by Secretary Mr. Robert Thobaben and a voice vote: 8 yea, 0 ney, 1 abstention.

With no further business to conduct, the Commission concluded by motion from Mr. Rob Jaehnig and a voice vote: all yea at approx. 8:30pm.

Respectfully submitted and approved this _____ day of _____ 2013.

Donald Spurling, Chairman

Robert Thobaben, Secretary

Christian Schock, AICP Executive Director

Minutes for the CLINTON COUNTY REGIONAL PLANNING COMMISSION OR THE EXECUTIVE COMMITTEE

September 17, 2013

Community Room, Wilmington Municipal Building- 69 N. South Street, Wilmington, Ohio

ROLL CALL

Chairman Mr. Donald Spurling called the meeting to order at approximately 7:00 p.m. local time, following an informal informational meeting on natural gas aggregation, with the following Planning Commissioners present.

Mr. Paul Hunter	Mr. Robert Thobaben	Mr. David Michael
Mr. Mark McKay	Mr. Rick Walker	Mr. John Carman
Mr. Donald Spurling	Mr. Rob Jaehnig	Mr. Jack Grehan
Mr. Van Pratt	Mr. James Myers	Mr. Tony Butcher (late)

The Commission attained a quorum.

MINUTES FROM THE PREVIOUS MEETING

Minutes of the past meeting were presented and approved by motion from Mr. Rick Walker, seconded by Mr. David Michael and a voice vote: all yea.

FINANCIAL REPORT

Financial Report of the Clinton County Auditor's Office was presented and approved by motion from Mr. Rob Jaehnig, seconded by Mr. Mark McKay and a voice vote: all yea.

CHAIR'S REPORT

EXECUTIVE DIRECTOR'S REPORT

OLD BUSINESS

Site Plan Review for Tegtmeyers Trailers for a new storage facility on US 68 North in Liberty Twp. Application 2013-26, presented by Terry Tegtmeyer, owner. A general discussion on the site, fencing and driveway requirements, timeline for expansion, and the long term plans of the facility followed, tabled by motion from Mr. Robert Thobaben, seconded by Mr. Rob Jaehnig and a roll call vote: 9 yea, 0 ney, 0 abstention.

NEW BUSINESS

Changes to the approved CCRPC 2014 Budget, presented by Executive Director Mr. Christian Schock, a general discussion followed, approved by motion from Mr. Paul Hunter, seconded by Mr. Rob Jaehnig and a roll call vote: 9 yea, 1 ney, 0 abstention.

Executive Nominating Committee, presented by Chairman Mr. Donald Spurling, the nominating committee will consist of Mr. Van Pratt, Secretary Mr. Robert Thobaben, Mr. Rick Walker, nominations will be presented in November.

Associate Director Search Committee, presented by Chairman Mr. Donald Spurling, the search committee will consist of Chairman Mr. Donald Spurling, Executive Director Mr. Christian Schock, Mr. Mark McKay, Treasurer Mr. James Myers, Secretary Mr. Robert Thobaben, approved by motion from Mr. Rob Jaehnig, seconded by Mr. Jack Grehan and a voice vote: all yea.

Associate Director Job Description, presented by Executive Director Mr. Christian Schock, a general discussion followed, approved with the notation of engaging local planning schools by motion from Mr. Mark McKay, seconded by Mr. Paul Hunter and a voice vote: all yea.

With no further business to conduct, the Commission concluded by motion from Mr. Rob Jaehnig and a voice vote: all yea at approx. 8:30pm.

Respectfully submitted and approved this _____ day of _____ 2013.

Donald Spurling, Chairman

Robert Thobaben, Secretary

Christian Schock, AICP Executive Director

**Minutes for the
CLINTON COUNTY REGIONAL PLANNING COMMISSION
OR THE EXECUTIVE COMMITTEE**

November 19, 2013
Snow Hill Country Club, 11093 OH73, New Vienna, Ohio

ROLL CALL

Chairman Mr. Donald Spurling called the meeting to order at approximately 7:00 p.m. local time, following an informal informational meeting on regional water district, with the following Planning Commissioners present.

Mr. Paul Hunter	Mr. Bruce Beam	Mr. David Michael
Mr. Mark McKay	Mr. Rick Walker	Mr. Jon Branstrator
Mr. Donald Spurling	Mr. Rob Jaehnig	Mr. Kerry Steed
Mr. Van Pratt	Mr. James Myers	Mr. Mark Stokes

The Commission attained a quorum.

MINUTES FROM THE PREVIOUS MEETING

Minutes of the past meeting were presented and approved by motion from Mr. Mark McKay, seconded by Mr. Mark Stokes and a voice vote: all yea.

FINANCIAL REPORT

Bills to paid including City of Wilmington (phone service), Indoff (office supplies), Chris Schock (reimbursements) was presented and approved later in the meeting by motion from Mr. Rob Jaehnig, seconded by Mr. David Michael and a roll call vote: 10 yea, 0 ney, 1 abstention.

CHAIR'S REPORT

EXECUTIVE DIRECTOR'S REPORT

OLD BUSINESS

NEW BUSINESS

Associate Director Search Committee, presented by Treasurer Mr. James Myers on behalf of the Search Committee, a general discussion followed on the candidates interviewed, the interview methodology and the Search Committee's findings, motion to pursue hire of Taylor Stuckert approved by motion from Mr. Paul Hunter, seconded by Mr. Rick Walker and a roll call vote: 10 yea, 0 ney, 1 abstention.

Executive Nominating Committee, presented by Mr. Van Pratt and Mr. Rick Walker on behalf of the Nominating Committee, nominations were presented and taken- including Chair Mr. Bruce Beam, Vice Chair Mr. Van Pratt, Associate Vice Chair Mr. Mark Stokes, Secretary Mr. Robert Thobaben and Treasurer Mr. James Myers, approved by motion from Mr. Mark McKay, seconded by Mr. Paul Hunter and a voice vote: all yea.

With no further business to conduct, the Commission concluded by motion from Mr. Rob Jaehnig and a voice vote: all yea at approx. 8:30pm.

Respectfully submitted and approved this _____ day of _____ 2013.

Donald Spurling, Chairman

Robert Thobaben, Secretary

Christian Schock, AICP Executive Director