



# Clinton County Veterans Service Commission

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43 S. Walnut Street • Wilmington, OH 45177



## CLINTON COUNTY VETERANS SERVICE COMMISSION (CCVSC) ANNOUNCES THE FOLLOWING CAREER OPPORTUNITY

### TRANSPORTATION DRIVER (PART-TIME)

The Clinton County Veterans Service Commission is seeking candidates for the position of *Transportation Driver (Part-time)*.

The application packet shall consist of:

- Clinton County Application for Employment,
- Copy of Valid Driver's License,
- Three references (name, address, contact number)

**JOB DESCRIPTION:** Under the direction from the Veterans' Service Office, transport Clinton County Veterans to and from VA Medical Centers and other locations deemed necessary by the Executive Director. Responsible for the safety of all passengers while in the vehicle. Perform routine maintenance on vehicle and maintain mileage log. Demonstrate punctual and safe driving. Perform other duties requested by the Veterans' Service Office.

**SALARY:** \$15.00 Hourly (with a guaranteed 90 day raise)

**REQUIREMENTS:** Must possess and retain a valid Ohio Motor Vehicle Operator's license and maintain a satisfactory driving record.

**RESPONSIBILITY FOR ASSETS:** Financial loss possible, but preventable through exercise of discretion and care.

**EDUCATION:** High School and/or vocational secretarial skills.

**WORKING CONDITIONS:** Normal light, heat, air and space in work place. Compliance with non-smoking policy of Clinton County.

**DRUG TESTING:** All applicants tentatively selected for employment are subject to urinalysis to screen for illegal drug use prior to appointment.

**SUBMISSION:** To request a *Clinton County Application for Employment*, contact the Veterans Service Commission (937) 382-3233. Submit your application to the Veterans Service Office, 43 S. Walnut Street or by email to [rollins.jeffrey@clintoncountyohio.us](mailto:rollins.jeffrey@clintoncountyohio.us) by the application deadline.

**Veteran preferred not required.**

**This job description is not intended to be all-inclusive and may be changed at any time with or without notice. It is not a contract of employment, express or implied.**

**Job responsibilities may include other responsibilities as assigned by immediate Supervisor, Department Head.**

**Clinton County government is an Equal Opportunity Employer and does not discriminate based upon any protected class**