

Placement Assessor – Child Protection Unit

Department: Clinton County Job and Family Services- Child Protection Unit; Wilmington, OH

Child Protection Supervisor- Permanency Unit Reports to:

Employment Status: Full-Time

Classification: Classified (Non-Exempt)

Schedule: Mon-Fri, 8:00 a.m.-4:30 p.m. (flexible) On-Call: Rotation after training is completed

\$20.85/hour (based on education & experience) **Starting Pay:**

Probationary Period: 365 days

🦰 About the Role

As an **Assessor** in the **Permanency Unit**, you'll help children achieve safety and permanency by preparing and supporting the families who care for them. This includes kinship caregivers, foster parents, and adoptive families. You'll complete home studies, licensing assessments, and adoption disclosures while also providing training and ongoing support. A key part of this role is helping families navigate available programs and funding sources—from kinship supports to adoption subsidies—so they have the resources they need to provide safe and stable homes. You'll also support older youth who are emancipating, helping them transition into adulthood, and you'll actively participate in community recruitment events and public speaking to engage new foster and adoptive families.

💥 What You'll Do

Assessment & Licensing

- Complete home studies for kinship, foster, and adoptive applicants
- Conduct licensure activities and monitor compliance with OAC standards
- Provide adoption pre-finalization services and ongoing family assessments
- Ensures child safety

Family Support & Case Management

- Maintain a caseload of adoptive, foster, and kinship families
- Provide ongoing supervision and supportive services for adoptive placements
- Conduct monthly home visits with children and families to ensure safety and well-being
- Develop case plans

Resource Connection & Subsidies

- Educate families on kinship supports, adoption subsidies, and available community resources
- Assist with subsidy negotiation and prepare initial and annual subsidy documentation

Recruitment & Training

- Recruit foster and adoptive families in alignment with the agency recruitment plan
- Attend community events and participate in public speaking to encourage family involvement
- Facilitate pre-service and ongoing training for foster, adoptive, and kinship caregivers

Collaboration & Advocacy

 Partner with caseworkers, service providers, schools, and courts to ensure successful placements

- Prepare reports, document activities, and testify in hearings as needed to advocate for permanency goals
- Work with older youth who are emancipating, helping them access services and develop skills for adulthood

Agency & Compliance

- Maintain accurate documentation and meet all OAC and agency timelines
- Attend required trainings, staff meetings, and reviews
- Maintain confidentiality and comply with agency policies

Minimum Qualifications

Per ORC 5153.112, meet one of the following:

- Bachelor's degree in a human-services field; or
- Bachelor's degree in any field + 2 years human-services experience; or
- Associate degree in a human-services field; or
- 60 semester credit hours toward a human-services degree; or
- 5+ years in a human-services occupation

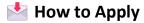
Also required: Valid Ohio Driver's License, liability insurance, reliable transportation; ability to pass BCI/FBI/SACWIS/Child Abuse–Neglect registry/Sex Offender/BMV checks and drug screen; regular, reliable attendance; strong communication & problem-solving skills.

Preferred Qualifications

- Bachelor's degree in social work or related field
- Prior assessor certification or adoption-related experience
- Knowledge of Ohio's child welfare rules, foster/adoptive family support, and subsidy policies
- Experience with training facilitation and/or public speaking

Why Join Us?

- Purpose-driven work: Help children find permanency, support families, and guide youth into adulthood
- Community impact: Represent the agency at events and help recruit foster/adoptive homes
- **Support:** Collaborative team and mentorship
- Growth opportunities: Ongoing professional development and assessor training
- Benefits package: Health, dental, vision, retirement, paid leave & holidays
- Competitive pay: Starting at \$20.85/hour with experience considered



Send a cover letter, resume, and 3 professional references to:

Amanda.Randolph@jfs.ohio.gov or apply on Indeed.com

Clinton County is an **Equal Opportunity Employer**.

Note: This description is not all-inclusive and may change as needed.