



Clinton County Building & Zoning

111 S. Nelson Avenue Suite 8 I Wilmington, OH 45177
937.382.3335 I buildingandzoning@clintoncountyohio.us

Required Information on Residential Building Plans

Submitting plans

- Either upload PDF plans along with application or turn in set of drawings into office.
- Plans must be clear, legible and properly sized to allow clear copies for review.
- Completed Application—must include contact name, number, square footage, value and email of party responsible for fees upon approval.
- Once approved, the approved copy prints must be on site for ALL inspections.

Drawings must show the following if applicable:

1. Foundation layout showing:
 - a. Foundation overall width and length
 - b. Footer thickness and width
 - c. Any required pier footers, showing location, thickness and width of each
 - d. If required, any floor support girder beams, material and size
 - e. Method of anchoring floor to foundation.
2. Type of floor system
3. Exterior and interior wall layouts showing:
 - a. Room names (what it is to be used for)
 - b. Size and Swing of doors
 - c. Size and location of windows (egress windows)
4. Type of roof system—manufactured trusses or common and pitch of roof.
**Truss drawings should be on site for all inspections. { // truss span exceeds 36', stamped engineered drawings are required. }*
5. Elevation drawings
6. Type of building materials (i.e. wood, metal, stone, etc)

Plans are reviewed in order that they are received. Applicant will receive an email notification once plans have been approved. Payment is not due until permit is approved by all parties (Health Department, County Engineer, Tax Map Office, Soil and Water, Zoning)