



CLINTON COUNTY, OHIO BUILDING & ZONING DEPARTMENT

111 S. Nelson Ave., Suite 8 | Wilmington, OH 45177

SIGN PERMIT APPLICATION

Permit #: _____

OFFICE USE ONLY

Job/Site Address: _____

Sign Location/Description: _____

SIGN TYPE

- Off-Site
- Window
- Wall
- Portable
- Billboard
- Projecting
- Ground
- Permanent Identification Sign

- Banner
- Changeable Copy Sign
- Menu Board

NATURE OF WORK

- Change Face
- Erect/Install New
- Modify Existing
- Paint/Repair
- Other _____

Applicant / Owner

Name: _____

Phone: _____

Email: _____

Address: _____

Sign Contractor Information

Name: _____

Phone: _____

Email: _____

Address: _____

SIGN 1

Area: _____ sq.ft.

Height: _____

Setbacks:

Right of way: _____

Left Lot Line: _____

Right Lot Line: _____

Rear Lot Line: _____

Illumination: _____

SIGN 2

Area: _____ sq.ft.

Height: _____

Setbacks:

Right of way: _____

Left Lot Line: _____

Right Lot Line: _____

Rear Lot Line: _____

Illumination: _____

SIGN 3

Area: _____ sq.ft.

Height: _____

Setbacks:

Right of way: _____

Left Lot Line: _____

Right Lot Line: _____

Rear Lot Line: _____

Illumination: _____

SIGN 4

Area: _____ sq.ft.

Height: _____

Setbacks:

Right of way: _____

Left Lot Line: _____

Right Lot Line: _____

Rear Lot Line: _____

Illumination: _____

DRAWINGS/SPECIFICATIONS:

- Drawings should be submitted to an appropriate scale showing:
- The design and layout of the proposed sign.
 - The total area of the sign, the character, materials and colors of letters, lines, and symbols.
 - If more than one sign or sign face is proposed, separate information of each sign or sign face shall be provided.
 - A site plan showing the exact location of the sign(s) in relation to all buildings, right of way and property lines.
 - The method of illumination, if applicable.
 - Details and specifications of construction, erection and attachment of signs showing compliance with the National Electrical Code and Ohio Building Code.

NO FEES DUE AT TIME OF APPLICATION

Print Name: _____ Signature: _____ Date: _____