

## Provider Support Coordinator

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CCBDD's Provider Support Coordinator assists independent and agency providers to operate within the requirements of Medicaid and the Ohio Department of Developmental Disabilities (DODD) so that they continue to provide high-quality supports to people who qualify for services in Clinton County.

### Areas of support include but are not limited to:

- Initial Certification process
- Re-Certification process
- Documentation Compliance per rule
- Various Trainings/Education
- Provider Meetings/Newsletters to stay informed
- Mock Reviews/Compliance Reviews to ensure compliance

## Employment Coordinator

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Coordinates services for adults to obtain and maintain meaningful employment in their community.

### Areas of support include but are not limited to:

- Coordination/completion of community-based assessments
- Referral to OOD/employment providers
- Ensures services/outcomes are person-centered
- Monitors services/supports to ensure employment outcomes are achieved
- Ensures individual and employer job satisfaction

## Mission Statement:

To inspire people of all abilities to embrace the pursuit of self-advocacy, choice, and integration.

### Service and Support Team

#### SSA Director:

Kim Doss, kdoss@clintondd.org

#### SSA Manager:

Amy Sexton, asexton@clintondd.org

#### Secretary:

Kelly Williams, kwilliams@clintondd.org

#### Eligibility and Investigation Coordinator:

Crystal Guisleman, cguisleman@clintondd.org

#### Provider Support Coordinator:

Amanda Van Tress, avantress@clintondd.org

#### Employment Coordinator:

Rebecca Baker, rbaker@clintondd.org

### Service and Support Administrators

#### Stephanie Osborn

sosborn@clintondd.org

#### Kelly Priest

kpriest@clintondd.org

#### Katie Suttles

ksuttles@clintondd.org

#### Lisa Caplinger

lcaplinger@clintondd.org

#### Sara Luttrell

sluttrell@clintondd.org

#### Taylor Schulze

tschulze@clintondd.org

#### Natalie Stratton

nstratton@clintondd.org

#### Leda Volino

lvolino@clintondd.org

# Service and Support Division

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*Empowering all to embrace a community transformation that encourages integration and positive relationships committed to trust and acceptance.*





## Eligibility

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The Service and Support Division at Clinton County Board of Developmental Disabilities (CCBDD) coordinates and supports individuals with developmental and intellectual disabilities who reside in Clinton County. To determine eligibility for services with CCBDD, please contact Crystal Gisleman, Eligibility Coordinator at [cguisleman@clintondd.org](mailto:cguisleman@clintondd.org) or 937-382-7519.

## Service and Support Administration

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Once determined eligible for services, a Service and Support Administrator will be assigned. Service and Support Administrators, or SSAs, are certified caseworkers who serve as the main point of contact for individuals served by CCBDD. SSA's connect people to services in the community as well as within the agency.

## SSA Services Include

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- Eligibility & Referral
- Assessing needs and developing a person-centered plan
- Identifying funding sources
- Seek opportunities in the community to volunteer
- Coordinating home and community-based services
- Assisting with provider selection
- Crisis management
- Monitoring Services
- Linking to alternative housing options
- Future planning (including, transition from school to work, vocational services, day programming, guardianship, social security, Medicaid, voting)

## Funding

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The SSA's will assist with coordinating services to meet the individual's needs. Services may be funded utilizing a variety of resources that could include Ohio Medicaid, other local agencies, and/or Medicaid waivers that are administered by the Ohio Department of Developmental Disabilities (DODD).

## Individual Service Plan

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In collaboration with the individual and the individual's support team, the SSA will complete a person-centered assessment and Individual Service Plan (ISP) outlining what is important to/for the individual, strengths/abilities, risks and services and supports needed, and outcomes is created. The ISP is created during the initial meeting and updated annually. It is also revised as the individuals needs change or changes are requested.



## Contact Us

### Clinton County Board of Developmental Disabilities

180 E. Sugartree Street  
Wilmington, Ohio 45177  
Phone: 937-382-7519

### **Emergency After Hours**

**4:00pm to 8:00am: 937-725-5074**

Visit us on the Web:

[www.co.clinton.oh.us/boardofdd](http://www.co.clinton.oh.us/boardofdd)