

**CLINTON COUNTY JOB AND FAMILY SERVICES  
FOSTER CARE PROGRAM  
POLICY ON TERMINATION OF A  
FOSTER HOME CERTIFICATE (Rule – 5101:2-5-27)**

- A. When a foster caregiver notifies the recommending agency OF THE VOLUNTARY TERMINATION OF THE FOSTER HOME CERTIFICATE, the recommending agency shall, within two working days of receipt of the notice, notify any other agency which has a foster child placed within the home.
  
- B. The agency which recommended the certificate shall, within thirty calendar days of the effective date of a voluntary termination, submit the information by way of the Family and Children Services Information System (FACSIS) reporting mechanism and an JFS 01317 “Recommendation for Certification/Recertification of a Foster Home” to the Ohio Department of Job and Family Services indicating that the foster home certificate has been voluntarily terminated, and that the foster home record is closed.

Submitted by:

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Approved by:

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John Hosler  
Director